

HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT

VACANCY ANNOUNCEMENT #

10-120A

OPEN PERIOD:

4/29/2010 – 5/29/2010

JOB TITLE:

Air Operations Officer

PAY GRADE AND SERIES:

GS-2101-14

PAY RANGE:

\$96,690 - \$125,695

POSITION LOCATION:

Fresno, CA.

UNIT:144th FW**PDCN #: 09196000****Security Clearance Required:**

Secret

APPOINTMENT TYPE: PERMANENT - DUAL STATUS**AREA OF CONSIDERATION:** ALL SOURCES

Military grade of O-5.

Compatible Military Grade Assignment: AFSC 11XX, 12XX, 10C0.**Key Requirements:****Must be able to pass stand/eval flight exams and meet annual flying requirements prescribed by regulation and directives.****THIS IS A PERMANENT POSITION**

This position is located at unit level in the Air Operations program at selected Tactical Air Command (TAC) gained flying units in the Air National Guard (ANG). Its paramount purpose is to plan, organize and supervise all unit flying operations programs required by Air Force, Major Command, and ANG regulations. In addition to supervisory responsibility, this position is a rated aircrew member on flying status involved in the piloting or navigation of unit-equipped (UE) aircraft.

Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS NOT authorized.

PAYMENT OF PERMANENT CHANGE OF STATION (PCS): Payment of Permanent Change of Station (PCS) IS NOT authorized, based on a determination that PCS move is not in the Government interest

SUBJECT to NIGHT and/or ROTATING SHIFTS.

Position Requires Travel: Infrequent/Rare.

QUALIFICATIONS and EVALUATION:

General: Experience, education, or training which demonstrates the applicant's ability to interpret, explain, and/or apply a variety of regulations and procedures.

Air Operations Officer GS-2101-14: Must have **1000 hours of total flight time** and 36 months of specialized experience in planning, organizing, scheduling, controlling, and directing all unit operation resources, technical and administrative, to meet mission requirements; experience which demonstrates the ability to develop policy for flight management personnel for effective admin control of all flight documentation and individual flight records; experience planning, scheduling, controlling, and directing the use of all resources to assure timely, effective and complete operations support of mission requirements; experience planning and instituting fiscal policies to implement federal law and higher headquarters; experience which demonstrates the ability to coordinate with the maintenance group to ensure an integrated approach to the solution of problems relating to availability of aircraft and the ability to conduct the military mission; experience monitoring the implementation of an effective division safety program for all flying operations and related ground activities; experience developing CONUS/OCONUS deployment plans to meet unit mission goals, inspection schedules, and deployment requirements.

Flight Hour Requirements:

- **Total Flight Time: 1000 Hours**

KNOWLEDGE, SKILLS, AND ABILITIES: The following knowledge's, skills, and abilities will be used by the

selecting officials to determine the best qualified applicants from which selection will be made:

1. Knowledge of effective use of flying hours and training events to meet contingency and wartime tasking.
2. Ability to develop long range plans, programming documents and project data.
3. Ability to manage subordinate supervisors and manage operations activities.
4. Knowledge of aircraft operations meeting the highest standards of airworthiness, and that attention is focused on the wartime tasking.
5. Ability to balance peacetime economy, readiness, and responsiveness to wartime tasking, resources, and survivability.
6. Ability to support the aircraft operations DOC statement and/or emergency war orders.
7. Knowledge of optimum support to subordinate organizations in asset acquisition, distribution and accountability, fiscal planning and programming, funds distribution and management, and related activities.
8. Ability to coordinate unit flying operations with other ANG flying units, outside agencies, e.g. FAA, civilian airport authorities and unit maintenance resources and support areas.
9. Knowledge of impact of flying schedule and schedule changes program to ensure that the aircraft requirements and configurations can be met.
10. Ability to provide work force guidance on safety matters and ensures safe work practices are utilized.
11. Knowledge of facility/equipment modernization, improvements, and/or replacements.
12. Ability to coordinate planning and resources with other units and higher headquarters.

Candidates **must** provide official orders, forms (i.e., DA Form 759E) logbooks or other histories to verify their status as rated military pilots, flight instructors or flight examiners, as appropriate. Flying hours per aircraft must be provided by category, e.g. primary, secondary instructor, etc. **DO NOT SUBMIT OPTIONAL FORM 1170.**

CREDITING NATIONAL GUARD EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. THE LEVEL OF EXPERIENCE WILL BE DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED.

CONDITIONS OF EMPLOYMENT:

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA Air National Guard and wear appropriate military uniform and comply with required grooming standards.

HOW TO APPLY:

1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment **OR** a current resume.
2. Submit any required documents (see Required Documents below).
3. Submit application package and title file "Resume" or "Application" with your first and last name to the California National Guard – HRO Office via email at: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL
4. Please ensure that the Vacancy Announcement number and position title is indicated in the "subject" line of email.
5. When emailing documents, please submit them in one PDF file or Word file.

IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL WITHIN 2 BUSINESS DAYS, PLEASE CONTACT THE HRO STAFFING TEAM AT (916) 854-3350

REQUIRED DOCUMENTS (Application Packet):

- OF 612, Optional Application for Federal Employment **OR** current resume (**mandatory**)
- Miscellaneous Items (i.e., Flight Records, Bar Certification)

OPTIONAL DOCUMENT (Application Packet):

- SF 181, Ethnicity and Race Identification Form

THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, TRAINING CERTIFICATES, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE

www.calguard.ca.gov/cahr and at www.opm.gov/forms/ .

APPLICATIONS ARE ACCEPTED VIA EMAIL ONLY TO: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

The Human Resources Office will not accept applications via fax or mail without prior consideration from HRO Staffing. Resumes and Applications (OF 612) must include a valid return email address.

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of consideration. The rating you receive is based on your application and supporting documents that you provide. Please follow all instructions carefully. **Applications or resumes without a current return email will not be considered.** Errors or insufficient information may affect your rating.

ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.

VETERANS PREFERENCE DOES NOT APPLY.

All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER